

October 28, 2015 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS
MINUTES

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, October 28, 2015, at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, Mayor Carroll Carman, Larry Cato, Chris Gregory, Penny Sutherland, Ed Walker, Jason Haley, Steve Law, Tony Crook, Sam Gregory, Bud Sutherland, Jimmy Highers and Kay Smith.

The meeting was called to order by President Hattie McDonald after a quorum was declared.

Phyllis Shoulders made a motion to approve the September 2015 regular board meeting minutes, seconded by Toby Woodmore. The motion passed.

The board submitted three names to Mayor Carroll Carman for water board member vacancy due to the expiration of board member, Toby Woodmore's term. The following names were submitted: Toby Woodmore, Kirk Sutherland and Clarice Hickey. The appointment would be announced at the board of commissioners November 25, 2015, regular meeting.

Manager Jerry Helm reported that the department was in compliance with the FLSA Wage and Hour Law. The board questioned one area of concern and Manager Helm stated that it would be corrected.

Account Analysis/Financial Statement for September 2015 and year to date was reviewed and discussed. Manager Helm reported that the pump station was going to be an expensive fix, but felt reasonably sure that the insurance would cover the costs. The board was concerned that meters were still not completely installed, but it was determined that the course we were taking was adequate to meet the department's goals at this time. Toby Woodmore made a motion to approve said financials, seconded by Phyllis Shoulders. Motion passed.

Due to employee, Penny Sutherland's increased job assignments and work load, a motion was made by Toby Woodmore to increase Ms. Sutherland's pay by \$1.50 per hour, effective the next pay period. The motion was seconded by Hattie McDonald. Motion passed.

Mayor Carman asked the board to vote to dissolve the utility district and return to become an agency of the county government. Mayor Carman distributed to the board members a copy of *Tennessee Code Annotated, (T.C.A. 7-3-302)*. He also read that this law allows the county to acquire the district as it relates to our metropolitan government. He asked the board to approve **Resolution 2015-04, a resolution authorizing the transfer of assets and management and the assumption of liabilities from the Hartsville/Trousdale County Water and Sewer Utility District to the Hartsville/Trousdale County Government**. After much discussion, a motion was made by Toby Woodmore and seconded by Phyllis Shoulders to approve said resolution. Motion passed.

Jimmy Highers made the board aware that the 2013 CDBG project was nearing completion. Ed Walker reported that the CCA contracts were moving at the anticipated pace and we would soon need to lock in our loans to secure the best interest rate.

Manager Helm reported that an insert would be mailed in the November 2015 water bills. The purpose of the insert was to notify the district's customers that bacteria counts were outside the scope of required state regulations. The discussion centered around the possibility of a bad test since only the samples taken on one day were positive. The district will be vigilant in their efforts to provide water and sewage services within the state guidelines.

As there was no further business, motion was made by Toby Woodmore to adjourn the meeting, second by Phyllis Shoulders. Motion passed.


Secretary