

May 27, 2015 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, May 27, 2015, at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Jimmy Highers, Carroll Carman, Debbie Jenkins, Matthew Johnson, Paul Bisier, Ed Walker, Buddy Koonce, Penny Sutherland, Chris Gregory, Penny Sutherland, Larry Cato, Laura Malone, Mindi Lancaster and Kay Smith.

The meeting was called to order by Chairperson Hattie McDonald. Commissioner Shoulders made a motion to approve the April 2015 minutes, seconded by Commissioner Woodmore. Motion passed. Commissioner Woodmore made a motion to approve the minutes of the May 19, 2015, special meeting, seconded by Commissioner Shoulders. Motion passed.


Manager Jerry Helm ask the board to approve bids for chemicals for fiscal year beginning July 1, 2015 and ending June 30, 2016, as follows: American Development for bleach; Nich-Chem for polymer; and C. I. Thornburg for carbon. Motion was made by Commissioners Shoulders, seconded by Commissioner Woodmore to award the chemical bids as recommended by the manager. Motion passed. Financials for April 2015 were reviewed and discussed. A question concerning extra ordinary expenses relating to city water was asked. The reason the expenses for the month were elevated was due to automatic meters purchased had not been setup on depreciation, but would be in May 2015. Motion was made by Shoulders, seconded by Woodmore to approve the April 2015 Financials. Motion passed.

Jimmy Highers reported that the work on Dalton Hollow was finished and the contractor was working on Old Highway 10. He stated that Mr. Mofield of Mofield Construction had indicated that the project would be completed on time.

George Garden made the board aware that he would be leaving BWSC and that Ed Walker would be our liaison with BWSC. He reported on funding and was sending a corrected copy in the next few days. Motion was made by Commissioner Shoulders, seconded by Commissioner Woodmore to approve BWSC contracts for professional services as it related to the CCA project; and to allow Manager Helm to sign documentation. Motion passed. Also, Commissioner Shoulders made a motion to allow Manager Helm to sign documents stating eminent domain was not used in the project, seconded by Commissioner Woodmore. Motion passed.

Commissioner Woodmore reported on employee compensation as requested by the chairman. The chairman ask that he secure present and past policies to better determine what course of action, if any would be taken. Also, the board did not vote on new office hours until a better understanding of consequences resulting from those changes could be made.

As there was no further business, Motion was made by Phyllis Shoulders to adjourn the meeting, seconded by Toby Woodmore. Motion passed.


Secretary