

March 25, 2015 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, March 25, 2015, at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Jimmy Highers, Carroll Carman, Debbie Jenkins, Laura Malone, Mindi Lancaster, Kay Smith, Penny Sutherland, Steve Law, Sam Gregory, Tony Crook, Jason Haley, Scotty Claridy and Ricky Calhoun.


The meeting was called to order by Chairperson Hattie McDonald. Toby Woodmore made the motion to approve the February 2015 minutes as read, seconded by Phyllis Shoulders, motion passed.

The board reviewed the February 2015 financial statements and a motion was made by Toby Woodmore to capitalize the installation costs of the automatic meter readers, seconded by Phyllis Shoulders, motion passed.

Manager Jerry Helm reported the retirement of Bobbie Scruggs due to health concerns. He stated that Kay Smith had changed her work hours to accommodate the strain of the office staff. The board ask Manager Helm to explore the possibility of hiring temporary help to fill in when needed. Mr. Helm also reported on the problem with the Tiwana McClain leak (Ms. McClain addressed her problem at the February 2015 board meeting). He stated that the meter was tested and calibrated and no problems were found.

Jimmy Highers reported on his latest projects in the Rolling Acres area. He stated that the water lines had been installed and tested with four hydrants. He also reported that Mofield Construction would be moving to the Melrose Drive location next. This would help with moving water around in critical situations.

George Garden reported on the different phases of the CCA project. He stated that the water distribution portion of the CCA Contract design phase was complete and was waiting on EDA for request for further information. George also reported that the sewer plant plans had not been summated , but would be given to the State of Tennessee and Rural Development the following week. Mr. Garden ask that the meeting not be amended, but reconvened the following Tuesday when final funding was more predictable. Motion was made by Toby Woodmore, seconded by Phyllis Shoulders to reconvene the meeting with proper notices given. Due to the inability of the board to fill a quorum, the meeting is still in recess.


Secretary