

**June 24, 2015 at 11:30 a.m.**  
**HARTSVILLE-TROUSDALE COUNTY**  
**WATER & SEWER UTILITY DISTRICT**  
**MEETING OF BOARD OF COMMISSIONERS**

**MINUTES**

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, June 24, 2015, at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald and Toby Woodmore. Phyllis Shoulders was absent due to sickness. Others present were: Jerry Helm, Jimmy Highers, Carroll Carman, Debbie Jenkins, Ed Walker, Penny Sutherland, Chris Gregory, Larry Cato, Laura Malone, Mindi Lancaster and Kay Smith.

The meeting was called to order by Chairperson Hattie McDonald. Commissioner Woodmore made a motion to approve the May 2015 minutes, seconded by Commissioner McDonald. Motion passed.

The May 2015 financial statements were reviewed by the board.


Manager Helm presented the budget for fiscal year beginning July 1, 2015 and ending June 30, 2016. Upon review by the board, motion was made by Commissioner Woodmore to approve the budget, seconded by Commissioner McDonald. Motion passed.

Jimmy Highers reported on the 2013 CDBG waterline grant. He stated that the Melrose Drive was near completion and would be finished by the proposed deadline.

Ed Walker asked the board to approve a bid to Cumberland Valley Contractors in the amount of \$209,000 for the proposed CCA sewer lift station upgrade. A motion was made by Commissioner Woodmore, seconded by Commissioner McDonald. Motion passed.

There was a lengthy discussion about employee benefits and payroll. A motion was made by Commissioner McDonald, seconded by Commissioner Woodmore to have a work session on July 6, 2015 at 6:00 p.m. at city hall regarding employee benefits, payroll and personnel policies. Motion passed.

As there was no further business, Motion was made by Toby Woodmore to adjourn the meeting, seconded by Hattie McDonald. Motion passed.

  
Secretary