

**December 30, 2015 at 11:30 a.m.**  
**HARTSVILLE-TROUSDALE COUNTY**  
**WATER & SEWER UTILITY DISTRICT**  
**MEETING OF BOARD OF COMMISSIONERS**  
**MINUTES**

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, December 30, 2015, at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald and Toby Woodmore. Phyllis Shoulders was absent. Others present were: Jerry Helm, Mayor Carroll Carman, Larry Cato, Ed Walker, Jimmy Highers, Paul Bizier, Rickey Calhoun, Penny Sutherland and Kay Smith.

The meeting was called to order by President Hattie McDonald after a quorum was declared.

Hattie McDonald made a motion to approve the November 2015 regular board meeting minutes, seconded by Toby Woodmore. The motion passed.

Account Analysis/Financial Statement for November 2015 and year to date was reviewed and discussed. It was noted that the impact of depreciation would have an impact of the district's profitability. Motion made by Toby Woodmore to approve said financials, seconded by Hattie McDonald. Motion passed.

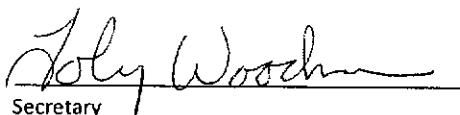
Manager Jerry Helm made the board aware that the audit report would be presented at a later date due to a time conflict with the district's auditor, John Poole.

Jimmy Highers reported that the CDBG grant which was being closed out, had approximately \$16,000 of unused funds and would be sent back to the state and that the matching portion was approximately \$63,000. Mayor Carman stated that we would be applying for a CDBG in the amount of \$500,000 for 2016. This would be used, if funded, for construction of new water lines. Motion made by Toby Woodmore, seconded by Hattie McDonald to give the mayor permission to move forward with the grant application. Motion passed.

Also discussed was the district's bank account that contained the \$1.4 million dollars was not available to the district as needed. Mayor Carman will contact CCA and other parties involved about streamlining the process of making the funds more readily available.

Ed Walker discussed the three areas associated with the CCA project. Progressions are being made at an acceptable rate. Mr. Walker made the board aware of some future problems that will be addressed in the future.

As there was no further business, motion was made by Toby Woodmore to adjourn the meeting, second by Hattie McDonald. Motion passed.

  
Secretary