

April 29, 2015 at 3:00 p.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, April 29, 2015, at 3:00 p.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Jimmy Highers, Carroll Carman, Debbie Jenkins, Laura Malone, Kay Smith, Larry Cato and James Perez.

The meeting was called to order by Chairperson Hattie McDonald. Toby Woodmore made the motion to amend the March 2015 regular meeting minutes to adjourn the meeting, seconded by Phyllis Shoulders. Amendment passed. A Motion by Phyllis Shoulders to approve the amended minutes, seconded by Toby Woodmore. Motion passed.

The first item of business was a request by James Perez to extend the waterline to his property. His rationale was that he joined an uncooperative neighbor and could not access his tap. In future discussion, it was determined that the placement was by Macon County and should be the entity to make the extension. No action was taken.

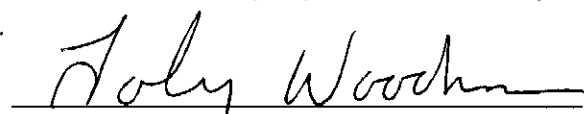
George Garden advised the board of future action concerning agreements with Four Lakes (Power Com) and the county. He asked and was granted a special called meeting to sign these agreements prior to the meeting of the Trousdale County Board of Commissioners.

The board discussed the options for an upcoming audit. The subject of cost was discussed with the board indicating that Mr. John Poole's bid to audit for fiscal year 2014-2015, in the amount of \$2,400 was reasonable. Phyllis Shoulders made a motion to retain Mr. Poole for said audit year, seconded by Toby Woodmore. Motion passed. The financials were reviewed and commented on by the board. The financial picture was very positive at this time. To future increase accuracy and to relieve stress on use of phone in credit/debit card payments, the board decided to use a third party vendor recommended by Kay Smith (NexCheck). Toby Woodmore made a motion to use said vendor and to enter into a contract, seconded by Phyllis Shoulders. Motion passed.

Jimmy Highers was unable to attend so Manager Helm reported that the contractor was progressing and the work would now be on Harris Branch or Melrose Drive. The board requested that Manager Helm send Jimmy a letter informing him of the requirement that grants be closed out within the proper time frame. This will allow for the department to apply for additional grants. Manager Helm with assistance from George Garden reported that cuts were being made in construction to minimize future water rate increases. George reported a worst case scenario to the board. However, with different assumptions, he will report back to the board at a later date.

The board discussed different areas of concern. Chairperson Hattie McDonald discussed benefit packages concerning annual leave and the resolution was to begin work sessions with help from the mayor as time allows. Commissioner Woodmore made a motion to reduce salary expenditure in fiscal year 2015-2016 by \$50,000, seconded by Phyllis Shoulders. Motion passed. Commissioner Woodmore made a motion to limit meeting day meals to Christmas and any other approved by the board, seconded by Phyllis Shoulders. Motion passed. The discussion also centered around a water rate increase to help offset future depreciation. However, due to lack of final numbers the discussion would be resumed at a later meeting.

Motion was made by Phyllis Shoulders to adjourn the meeting, seconded by Toby Woodmore. Motion passed.


Secretary