

**November 26, 2014 at 11:30**  
**HARTSVILLE-TROUSDALE COUNTY**  
**WATER & SEWER UTILITY DISTRICT**  
**MEETING OF BOARD OF COMMISSIONERS**

**MINUTES**

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, November 26, 2014 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Carroll Carman, Betty Lou Taylor, Mindi Lancaster, Penny Sutherland and Laura Malone.

The meeting was called to order by Commissioner Hattie McDonald. Phyllis Shoulders made the motion to approve the October 2014 minutes as read, seconded by Toby Woodmore, motion passed.

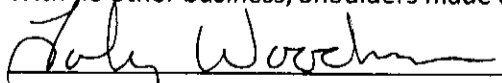
The first order of business was in Mr. Highers absence, a report was given that pre-construction on the CBDG Grant was held and he anticipated a start in Rolling Acres in December. Chairperson McDonald questioned the use of subs with manager Helm defining the process of sub approval.

The second order of business was George Garden delivering the addendums recommended in response to the proposed CCA developer's agreement. George stated that we were close but need to speed the process in order that CCA deposit 1.4 million in an escrow account. These matching funds are required in order to meet grant deadlines for December approval. Motion by Woodmore second by Shoulders in authorizing George to execute the resolution to meet the deadline, motion passed. George also reported on the acquiring property for the CCA water lines and other structures necessary for the expansion. A motion was made by Woodmore and seconded by Shoulders to purchase property around the Grover tank for 10,000 dollars to clear up a surveying error of the past, motion passed.

Mayor Carmen asked the committee to sign a change order for the Disaster Recovery Grant of \$23,000 to allow that portion to be used for other county purposes. The motion was made by Woodmore and second by Shoulders, motion passed. Mayor Carmen discussed that he had initiated a \$6,000,000 bridge loan for the few district construction (CCA). This loan would cover construction cost until permanent financing closed. He also asked the committee to develop a document guaranteeing that the utility district would be responsible for repayment of all county obligations assigned to the CCA project. A motion was made by Woodmore and second by Shoulders for the county attorney to draft a document to that effect. Motion passed.

Manager Jerry Helm reported on the installation of new meters. He reported that progress was being made both in and out of the city.

With no other business, Shoulders made a motion to adjourn second by Woodmore, motion passed.

  
Secretary