

July 30, 2014 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, July 30, 2014 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Jimmy Highers, Larry Cato, Steve Law, Tony Crook, Sam Gregory, Rickey Calhoun, Jason Haley, Laura Malone, Mindi Lancaster and Kay Smith.

The meeting was called to order by Chairwoman Hattie McDonald. Phyllis Shoulders made the motion to approve the minutes as read, seconded by Toby Woodmore, motion passed.

New business included a contract amendment to allow Global Positioning of the meters (approximately 1000 meters) at a cost of \$7.00 per meter. A motion was made to allow Manager Helm to sign a contract with American Utility Contractors in the amount of \$61,950.00 to reflect the change with the knowledge that the amount is a reasonable estimate based on number of meters to be changed. The motion was made by Shoulders seconded by Woodmore, motion passed. On the advice of our consultant, George Garden, Woodmore made the motion to establish a retained account of ten percent (10%), seconded by Shoulders. Motion passed.

Mr. Highers reported to the board that line construction under the CDBG grant have not been bid. The projects include three different areas: Big Goose, Little Goose and Harris Branch. The board will seek to continue our present contract with American Utility Contractors to provide GPS for meters, and valves installed during this construction. The proposed time line reported by Mr. Highers was to get board approval at the next regular meeting.

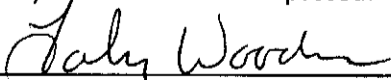
On the advice of consultant George Garden, Toby Woodmore was appointed to negotiate for the board any business with CCA.

Toby Woodmore made a motion to exempt Faye Jones from a sewer fee due to the lack of sewer service and past history. Motion seconded by Shoulders. Motion passed.

CCA was discussed by the commissioners with input from various people in attendance. A motion was made by Woodmore to commit \$220,030.00 from CCA funds to BWSC to engineer the necessary upgrades to transmission line to the Industrial Park. Motion by Woodmore, seconded by Shoulders. Motion passed. The committee also recognized the importance of rates when negotiating with CCA. A motion was made by Shoulders, seconded by Woodmore to authorize BWSC to update the previous rate study so that decisions could be made.

The board also studied and discussed the present budget along with review of past years financial performance. Due to the complex nature of employee compensation and its arbitrary nature and the haste to determine CCA needs and resolution the board decided to hold a work session on August 22, 2014, at 2:00 P.M.. The two items on the agenda will be the fiscal year budget for 2014-2015 and CCA. Motion made by Woodmore, seconded by Shoulders. Motion passed.

With no other business to be transacted the motion was made to adjourn by Woodmore, seconded by Shoulders. Motion passed.


Secretary