

December 31, 2014 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, December 31, 2014 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Carroll Carman, Debbie Jenkins, Larry Cato, Penny Sutherland, Laura Malone, Sam Gregory, Tony Crook, Steve Law and Kay Smith.

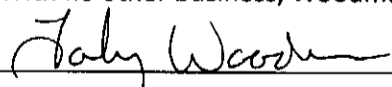
The meeting was called to order by Commissioner Hattie McDonald. Phyllis Shoulders made the motion to approve the November 2014 minutes as read, seconded by Toby Woodmore, motion passed.

The first order of business was the discussion of the audit report for fiscal year beginning July 1, 2013 and ending June 30, 2014. The board was concerned with the water loss as reported in the audit. However, the loss was within state standards.

George Garden discussed the progression of the water distribution upgrade. He stated that we were prepared for the 90% plan review. George also discussed property acquisition of easements for those transmission lines. This will allow EDA review for \$1.4 million funding. George also informed the board that wastewater design was nearing the 40% status review January 16, 2015, allowing ECD and DIDP to progress. The wastewater main lift station has not been started as we wait on a CDBG grant. Under new policy engineering services will be selected by a county committee.

Manager Helm reported that residential meters within the city are completely installed. There was much discussion about the purchasing of commercial meters from a different vendor without authorization of the board. There was also discussion of the problem with landlords ability to turn off water in the event of the move of the renter without payment to the utility district. The committee agreed that our present policy does not adequately protect the interest of the district. The board entered into a lengthy discussion of the lack of current policies and the need to have current policies to follow. The motion was made by Woodmore and second by Shoulders to hold a work session on January 19, 2015, at 5:00 p.m. for the study of our policies and those recommend by TAUD, motion passed. The motion to buy a new tower for the sewer plant computer was made by Woodmore and second by Shoulders, motion passed.

With no other business, Woodmore made a motion to adjourn second by Shoulders, motion passed.



Secretary