

**April 30, 2014 at 11:30 a.m.**  
**HARTSVILLE-TROUSDALE COUNTY**  
**WATER & SEWER UTILITY DISTRICT**  
**MEETING OF BOARD OF COMMISSIONERS**

**MINUTES**

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, April 30, 2014 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore.

Others present were: Jerry Helm, George Garden, Penny Sutherland, Larry Cato, Jimmy Highers, Duke Julian, Kirk Sutherland, Candice Hall, Steve Law, Tony Crook, Jason Haley, Sam Gregory, Chris Wiseman, Robert Hinshaw, Stephen Pass, Lucas Burris and Kay Smith.

Meeting was called to order by President, Hattie McDonald.

The first order of business was the approval of the March 2014 regular board meeting and the April 16, 2014, special called meeting minutes. Motion made by Phyllis Shoulders and seconded by Toby Woodmore. Upon question, motion approved. The minutes were signed by the secretary.

Old business items were continued until a future meeting. The first item of business was the purchase of automatic meter readers which was discussed by the board. A presentation highlighting the benefits of each of the vendors was given by our consultants, BWSC. A motion was made by McDonald and a second by Woodmore to accept the bid by CI Thornburg in the amount of \$613,000. Upon question, the vote was unanimous. There was discussion about the importance of getting the meters installed as quickly as possible. The board will allow Director Helm to research the pros and cons of self installation.

The second item of concern was the production cost of water for the system. It was brought to the board's attention that significant water loss, 40% plus, was driving up the cost. The board discussed the significance of the new meters in alleviating a major portion of this loss. With cost undetermined at this time, no action was taken on the Castalian Springs contract proposal.

The third item was the discussion of the financial statements through the month of March 2014. The profit and loss statement showed a profit with a significant amount of depreciation taken. The utility appears to be on course for a profitable year. Other items of revenue were the adoption of an amendment to the Sewer Use Policy 14-1. Beginning May 1, 2014, haulers will be required to register with the utility and will be charged a dump fee of \$50.00 per load. The motion was made by Woodmore and seconded by Shoulders. Upon question, the vote was unanimous. Penny Sutherland informed the board that future additions to the policy would be required.

Other discussions centered around the construction of the CCA/Trousdale Prison and meeting their water and sewer needs. Hattie McDonald suggested that the board consider appointing an inspector from our present employees. The board discussed how this could take place, but no action was taken.

Since there was no further business, the meeting was adjourned upon motion by Phyllis Shoulders, seconded by Hattie McDonald.

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Secretary

