

**September 25, 2013, 11:30 A.M.  
HARTSVILLE-TROUSDALE COUNTY  
WATER & SEWER UTILITY DISTRICT  
MEETING OF BOARD OF COMMISSIONERS**

**MINUTES**

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, September 25, 2013 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following members were present: Hattie McDonald and Phyllis Shoulders.

Others present were: Jerry Helm, George Garden, Jimmy Highers, Penny Sutherland, Scotty Claridy, Rickey Calhoun, Steve Law, Tony Crook, Sam Gregory, Jason Haley, Bobbie Scruggs, Laura Malone, Mindi Lancaster and Kay Smith.

Meeting was called to order by President, Hattie McDonald.

The first order of business was the approval of the prior month's minutes. Motion made by Phyllis Shoulders, seconded by Hattie McDonald. Upon question, motion approved.

**Old Business:**

- Bank building purchase put on hold.
- Purchase of automatic meter readers was tabled until a later date.

**New Business:**

- Financial Report for August 2013 was presented to the board for their review.
- Appointment of utility board member to replace Dennis Oldham was discussed. The board members will submit three nominees to the county mayor. The county mayor will have 21 days to review and make his recommendation to the board.
- The superintendent recommended that the operating or business hours be changed back to five days a week from 7:00 a.m. until 4:00 p.m., Monday through Friday. Board President Hattie McDonald opened the issue up for discussion with employees in attendance. After lengthy discussion, no immediate action was taken to change the operating/business hours.
- Superintendent announced that the utility board member training would be held in Gatlinburg, Tennessee, November 2013. Reservations for the utility board would be made by office personnel.
- Jimmy Highers with Goodwyn, Mills and Cawood Engineering gave the board a status update with the current CDBG projects.

Since there was no further business, the meeting was adjourned upon motion duly made and seconded.

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Secretary