

June 26, 2013, 11:30 A.M.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, June 26, 2013 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following members were present: Hattie McDonald and Phyllis Shoulders. Dennis Oldham was absent.

Others present were: Jerry Helm, George Garden, Jimmy Highers, Penny Sutherland, Steve Law, Jason Haley, Scotty Claridy, Rickey Calhoun and Kay Smith

Meeting was called to order by President, Hattie McDonald.

The first order of business was the approval of the prior month's minutes. Motion made by Phyllis Shoulders, seconded by Hattie McDonald. Upon question, motion approved.

Old Business:

- Jerry Helm reported to the board that he had verbally offered \$450,000, to the listing agent for the purchase of the former Bank of Hartsville building, but had not received any communication regarding the offer.
- Jerry Helm presented to the board the three quotes he had received for automatic meter readers. (1) United Systems \$470,000; (2) Badger \$479,000; (3) CI Thornburg \$613,000 & \$683,000. The variances in the quotes range from maintenance contracts, equipment only, installation costs etc.. Quote documents can be obtained from the superintendent for specifics.

The next order of business was a report from the superintendent regarding automatic meter readers. Superintendent stated that he had gotten two quotes from vendors and would be getting a third quote within a few days. He would make a report at the next regular board meeting.

The fiscal year budget for 2013-2014, was tabled and a work session would be scheduled to review, discuss or amend the draft.

The next order of business was to present the chemical bids for fiscal year 2013-2014. After review/discussion, motion made by Dennis Oldham, seconded by Phyllis Shoulders to award chemical bids to Nich-Chem and ADC. Upon question, motion approved unanimously.

The next order of business was to present the liability, property, workers compensation insurance bids for fiscal year 2013-2014. After review/discussion, motion made by Dennis Oldham, seconded by Phyllis Shoulders to award the sole bid to Tennessee Risk Management Trust. Upon question, motion unanimously approved.

Budget amendment to transfer from regular salary line item to overtime line item in the amount of \$15,000, was presented. Motion made by Phyllis Shoulders, seconded by Dennis Oldham to approve budget amendment. Upon question, moved unanimously approved.

Next, Seth Rye from Rye Engineering spoke about their company which sells leak detection systems. Motion made by Phyllis Shoulders, seconded by Dennis Oldham to obtain a quote from Rye Engineering for leak detectors. Upon question, motion approved.

Board members decided to hold a work session on June 11, 2013, at 5:00 p.m.

Since there was no further business, the meeting was adjourned upon motion duly made by Dennis Oldham, seconded by Phyllis Shoulders and approved.

Secretary