

**DECEMBER 13, 2012, 8:30 A.M.**  
**HARTSVILLE-TROUSDALE COUNTY**  
**WATER & SEWER UTILITY DISTRICT**  
**MEETING OF BOARD OF COMMISSIONERS**

**MINUTES**

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Thursday, December 13, 2012, at 8:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following members were present: Hattie McDonald and Dennis Oldham. Phyllis Shoulders was absent due to a prior commitment.

Others present were: Jerry Helm, George Garden, Jimmy Highers and Kay Smith.

Meeting was called to order by Hattie McDonald.

The first order of business was the approval of the prior month's minutes. Motion made by Dennis Oldham, seconded by Hattie McDonald. Upon question, motion approved.

The next order of business was an update given by George Garden, with BWSC, Inc.. Mr. Garden informed the board that designs were almost complete for the disaster grant and the environmental finished. He was hopeful that the bids would be let in February 2013. The emergency generators would be re-bid with the county bids.

The next order of business was an update given by Jimmy Highers, with Goodwyn, Mills & Cawood, Inc.. Mr. Highers reported that contractor Mofield Brothers Construction was almost finished with the 2010 CDBG waterline rehab project.

The next order of business was the superintendent's . (1) Financial report for November 2012 showed a profit. (2) A list of employees with hire date and job title was presented for approval transferring employees from Hartsville Water & Sewer Department to the new utility district. Motion made by Dennis Oldham, seconded by Hattie McDonald to allow transfer. Upon question, motion approved. (3) Motion made by Dennis Oldham, seconded by Hattie McDonald to approve the medical insurance cap to \$580.00 per month for the utility district employees . Upon question, motion approved. (4) Resolution to apply for 2013 Community Development Block Grant was presented. After a brief discussion, motion was made by Dennis Oldham, seconded by Hattie McDonald to approve the applying for said grant. Upon question, motion approved. (5) Utility District Input Statement was presented for discussion. Motion made by Dennis Oldham, seconded by Hattie McDonald to approve said. Upon question, motion approved. (6) Cooperation Agreement was presented for discussion. Motion made by Dennis Oldham, approved by Hattie McDonald to approve said. Upon question, motion approved. (7) Motion made by Dennis Oldham, seconded by Hattie

McDonald to allow Superintendent Jerry Helm to lease at least two trucks to the department. Monies to lease the trucks had been appropriated in the current fiscal year budget. Upon question, motion approved.

Since there was no further business, the meeting was adjourned upon motion duly made by Dennis Oldham, seconded by Hattie McDonald and approved.

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Secretary